

**Form 5**

**Pro Forma of Application for conversion of an advance into a final withdrawal**

- |    |  |     |     |
|----|--|-----|-----|
| 1. | Name of the subscriber   | ... | ... |
| 2. | Designation and office to which attached   | ... |     |
| 3. | Pay in Pay Band with Grade Pay   | ... | ... |
| 4. | General Provident Fund (GPF)/Contributory Provident Fund (CPF) Account Number  | ... |     |
| 5. | Balance at credit on the date of application (amount actually subscribed by him along with interest due thereon in the case of GPF subscriber) | ... |     |
| 6. | (a) Purpose for which advance taken  | ... |     |
|    | (b) Date of payment of the advance   | ... |     |
|    | (c) Amount of advance sanctioned   | ... |     |
|    | (d) Amount of advance recovered  | ... | ... |
|    | (e) Amount of advance outstanding  | ... |     |
|    | (f) Interest due on the amount of advance taken  | ... |     |
|    | (g) Amount of advance to be converted into a withdrawal  | ... | ... |
| 7. | Particulars of communication under which advance was sanctioned (Copy of sanction to be enclosed)  | ... | ... |
| 8. | Whether any advance or final withdrawal has been drawn previously for the purpose mentioned above. If so, particulars thereof                  | ... | ... |
| 9. | (a) Total service, including broken periods, if any, on date of this application   |     |     |
|    | (b) The date of superannuation   | ... |     |

Place:  
Date:

Signature of the Applicant

**Part II**

The above particulars have been verified to be correct.

(Signature and designation of DDO)

**Part III**

(To be filled by the Administrative Office)

Comments/recommendations/orders on the application for withdrawal from Provident Fund

(Signature)

Pay and Accounts Officer