

CUSTOMER UPDATION FORM FOR RE KYC - NON-INDIVIDUALS

Please Affix Photo with signature across	Please Affix Photo with signature across	Please Affix Photo with signature across
AUS 1	AUS 2	AUS 3

CUSTOMER ID OF ENTITY

CUSTOMER ID OF Authorised Signatory 1 CUSTOMER ID OF Authorised Signatory 2 CUSTOMER ID OF Authorised Signatory 3

NAME OF COMPANY

PAN NUMBER

There is no change in our mailing address.

I/We wish to change my/our mailing address/contact details as below.

Shop No/Bldg Name	<input type="text"/>																
Road Name	<input type="text"/>																
Landmark	<input type="text"/>																
City	<input type="text"/>										PIN Code						
State	<input type="text"/>					Country					<input type="text"/>						
Tel (off)	<input type="text"/>					Ext No		STD Code			<input type="text"/>		Tel (R)				
Fax No	<input type="text"/>																
Mobile No	<input type="text"/>																
Email id	<input type="text"/>																

I / We hereby solemnly declare that the information provided above with respect to my / our account is up to date and correct.
I hereby submit a photocopy of the following as :-

Existence Proof of Entity _____

Address proof of Entity _____

Identity proof of Authorised Signatory 1 _____ Identity proof of Authorised Signatory 2 _____ Identity proof of Authorised Signatory 3 _____

Mandate holder, if applicable _____

**Signature of
Authorised Signatory 1**

**Signature of
Authorised Signatory 2**

**Signature of
Authorised Signatory 3**

- Note :
- 1) Please provide address proof even when there is no change of address.
 - 2) If you wish to make a change in any of your contact details please fill the relevant boxes overleaf.
 - 4) In case of change in the AUS, please contact branch to get the details updated separately

Documents Required to be submitted for each entity type

<p>1) Trust Photograph and Identity proof of trustees/AUS Address proof of trust Registered Trust Deed</p>	<p>3) Pvt Ltd Cos Photograph and identity documents of Directors / AUS Address proof of Company Copy of Certificate of Incorporation</p>	<p>5) Public Limited Cos Photograph and identity proof for AUS Address proof in the name of the company Certificate of incorporation Certificate of Commencement of Business</p>
<p>2) Partnership Paragraph and Id proof of partners Address proof of partnership Firm Partnership deed in case of change in the partners</p>	<p>4) Clubs / Societies / Associations Photograph and identity proof of AUS Address proof in the name of club / society. Registration proof Bye laws /MOA in case of change</p>	

Annexure for Private Trusts / Private Limited Cos

CUSTOMER ID OF TRUST/PVT LTD CO

NAME OF TRUST/PVT LTD CO

Instructions :-

Following details to be filled in the coloums given below as applicable

* Applicable for Private Limited Cos. Details of persons holding more than 20% shareholding.

^ Applicable for Private Trusts. Details of Trustees/Beneficiaries other than AUS.

In absence of PAN no, id documents to be submitted.

In case of beneficiary in the Trust is a minor, age proof to be provided

Sr.No.	Name	Date of Birth	Nationality	^ Mention if Trustee/ Beneficiary	* % of Share-holding	Pan Number	Address
1							
2							
3							
4							

 Signature of
 Authorised Signatory 1

 Signature of
 Authorised Signatory 2

 Signature of
 Authorised Signatory 3

FOR CPU USE ONLY

Existence Proof updated on

Address proof updated on

Photograph & Identity proof of Authorised Signatory/
 mandate updated on

Updated by

Signature of Verifying official : _____

FOR BRANCH USE ONLY

Sourcing Branch Name _____

Branch Code

Signature/Customer ID Verified / Address Change Verified

Signature of PB : _____ PB Code